J1 EXCHANGEISITOR ROGRAM Procedures & Request Forms

General Overview Exchange Activities Defined Required Documentation Financial support for-1 ExchangeVisitors **Responsibilities of the Host Department Procedures SEVIS Fee Insurance Requirements** Transfer Exchange Visitors Extensions Two Year Home Residency Requirement Checkin and Mandatory Orientation **Special Controls and Considerations** Physician-J Scholar Restrictions J1 Departmental Request Form Scholar Request Form J Scholar Health Insurance Compliance Form **Export Control Questionnaire**

1. GENERADVERVIEW

The SEVP(Student Exchange/isitor Program)J-1 Exchange Visitor program is a U.S. Department of State (DOS) program that allows institutions of higher education and related technology organizations

ACTIVITIE BEFINED

Thepurposeof WesternNew EnglandUniversity'sJ-1 exchangevisitor program isto provide opportunities forstudy, lecture, and researchin the variousfields conducted by the University for qualified international students, processors, researchscholars, short-term scholars and specialists to promote the general interest of international educational and cultural exchange. Not everyone qualifies to be a J-1 exchangevisitor. Below are the categories defined for which Western New EnglandUniversity is authorized by SEVP All are defined in this document under the general category JI exchangevisitor:

Student	An international visitorcomingto the		
Professor	An		

ResearchScholar	An international visitor coming to the U.S. to primarily engage in research,
	observation, or consultation in conjunction with a faculty member (five year
	maximum).

Western New England University | 1215 Wilbraham Road | Springfield, MA 02689 | Tel: 1413-796-2389 | Fax: 1413-782-1312 | isss@wne.edu

Repatriation of remains	\$25,000
Medical evacuation	\$50,000
Deductible per accident illness	\$500

The <u>university's insurance agenoffers</u> a plan (Silver or Gold) that meets the Affordable Care Act and the Commonwealth of Massachusetts' requirements. This plan can be used for a maximum of one yearilt passade additional insurance companies if needed.

back to top

9. TRANSFERXCHANGEISITORS

If an ExchangeVisitor is transferring from another institution in the U.S. to Western Nti0 cs 0 scn 0 Tc 0554 837d ()

back to top

11. TWOYEARHOMERESIDENCREQUIREMENT

Many

Scholar Request Form be completed by scholar)

1. PERSONAIN PassportName:	FORMATION	-	Male	Female	
	Family Name	Given Name			
Preferred Name: _			Dateof I	Birth://	
				Month Day Yea	
Placeof Birth (City,	Country)		89 0 Td [(09	9 Tw 0.989 0)]1	TJ 0 Tc 0 Tw 1.489

If YES, were you subject to the twoear home country residence requirement (212e)?

_____No ____Yes

If YES, have you applied for a 212e waiver? _____ No ____Yes (Attach Recommendation Letter or Approval Notice from USCIS if approved)

5. ACCOMPANYINE AMILY MEMBERS

 Will your partneraccompanyyou?
 Yes
 No
 Wildhildren?**
 Yes
 No

	<u>Spous</u> e	Child #1	Child #2
Name(FAMILY NAME, given			
name)			
Date of Birth (mm/dd/y)			
Cityand Country of Birth			
Country of Citizenship			
Country of Permanent			
Residence			
Relationship			

Gender

Yes: If yes, is the USML is ted information or software being shared, transmitted, or transferred to the visaapplicanteither published, patented or generally accessible and available to the public? Pleases eenote (3) for further information.

No--pleasecontact the export control contact listed at the end of this document

____Yes

7. Will the visaapplicantbe receiving sharing, transmitting or transferring university developed encryption software and/or traveling outside of the country with such software?

No

Yes:pleasecontactthe University'sGeneral Counsel

8. Do you know or have any reason to believe that the item, information, or software to be shared with the visa applicant will support the design, development production, stockpiling, or use of a nuclear explosive device, chemical or biological weapons, or missiles?

____No

Yest aybe: pleasecontact the University's General Counsel

9. Pleasep7eco

Did the visa applicant's name appear on any of the denied persons/restricted party lists?

NO

How and when was the visa applicant screened?

Note 1: CCLlist

NuclearMaterials,FacilitiesandEquipment and Miscellaneous Materials, Chemicals, Microorganisms, and Toxins 3-Materials Processing3- Electronics 4-Computers Telecommunicationand Information Security Lasersand Sensors Navigationand Avionics 8-Marine 9-PropulsionSystemsSpace/ehiclesand RelatedEquipment

Note 2:

USMLlist Categoryl-Firearms CategoryII-Artillery Projectors Category III-Ammunition Category/V-Launch Vehicle Guided Missile Ballistic Missiles, Rockets, Torpedoes Borrbs and Mines Category/ExplosivesPropellantsIncendiary Agents, anDheirConstituentsCategory VVesses of WarandSpeciaNavalEquipment Category/II-TanksandMilitary Vehicles Category/IIIAircraft, [Spacecaft] and AssociatedEquipment Category IXMilitary TrainingEquipment CategoryXProtective Personne Equipment CategoryXIMilitary [and Space] Electronics CategoryXIIFire ControlRangeFinder,OpticalandGuidanceandControl Equipment CategoryXIIIAuxiliaryMilitary Equipment CategoryXIV-ToxicologicaAgentsand Equipmentand RadiologicaEquipment CategoryXV-Spaceraft Systemsand Associated Equipment CategoryXVINuclearWeaponsDesignandTestEquipment CategoryXVIIClassifiedArticles,Technical DatandDefenseServicesNot OtherwiseEnumerated CategoryXXSubmersible/esselsOceanographiandAssociated EquipmerCategoryXXIMiscellaneous Articles

Note 3:

"Technicablata" does NOTncludeinformation concerningeneralscientific.mathematical or engineeringprinciplescommonlytaught in schools, collegesand universities information in the public domain, or information generated in the course of performing "fundamental research".

"Fundamental research", as used in the export control regulations includes basicor applied research in science and/oengineering at an accreditedinstitution of higher learning

in the U.S.where the resulting informatio of (u)-103337(t)/12:7(n)3.3(g)]TJ 0 Tc 0 Tw5-2.3(a)-19(t)-3(i)-2.4(o)-11(n 0 Tc 0 Tw 5.84 0 Td () Tn)ttrol